

## **Trip / Class Sign-up Policy** **Cancellation Policy**

### **CLASSES**

Payment is required to hold your space in any class, due to limited spaces.

### **CANCELLATION**

If you need to cancel or reschedule a class please notify Scuba World as soon as possible. If we can fill your space there will be no penalty. If it is 14 days or less until the class and we cannot fill your space, there will be a \$50 reschedule fee.

**FAILURE TO CONTACT** Scuba World, Inc to cancel or reschedule any class will result in automatic forfeiture of class cost less the cost of student materials.

### **LOCAL TRIPS \***

**\$100 Non-Refundable deposit is due at sign-up**

**Balance is due in full *14 days* prior to trip and is *non-refundable*.**

### **INTERNATIONAL TRIPS & OUT OF STATE TRIPS\***

**Non-Refundable deposit is due at sign-up.**

**Additional required payments are *non-refundable*, after required date.**

**Balance is due *90 days* prior to departure date and is *non-refundable*.**

**(Deposit Amt. and Scheduled Payments Determined by Trip Cost)**

***\*Trip costs are based upon double occupancy.***

***Prices subject to change without notice until paid in full and ticketed.***

**We are aware that unexpected emergencies do occur. In the event of an emergency, contact ScubaWorld, Inc immediately, and we will try to fill your space.**